

TOWN OF WEST BOYLSTON
JOINT MEETING OF THE
FINANCE COMMITTEE AND CAPITAL INVESTMENT BOARD

Minutes of Meeting held May 10, 2010

Upon notice duly posted, the Finance Committee of the Town of West Boylston met on May 10, 2010 at 6:15 p.m. Committee members present were Chris Berglund, Ray Bricault, Patrick Crowley, Paul Bohannon, Patricia Altomare, John Owanisian and Mychelle Phillips.

The purpose of tonight's meeting was to review the proposed Warrant Articles.

Article 1: Report of the Finance Committee to be given by Chris Berglund.

Article 2 – 18: These articles are all re-establishing revolving funds. Upon motion duly made and seconded, it was unanimously **VOTED**: to recommend approval of Articles 2 through 18.

Article 19: Is a non-fiscal article and thus no vote is required of the Finance Committee.

Article 21 and 22: Is a request to establish a new position with the Town Clerk's office. Query whether this is a financial issue, however, if a new position is going to result in more salary burdens then the Finance Committee will have to render an opinion. Mr. Berglund was going to obtain further information.

At 6:30 p.m., Greg Zakarian arrived and hence, the Capital Investment Board had a quorum and convened their meeting.

The review of the Articles continued:

Article 23: This article calls for a 2% cost of living increase. Mr. Berglund is going to inquire as to why the 2% number was chosen.

Article 24: This article sets the salaries for the elective officers of the Town. The question was asked as to why some of the salaries are for \$1.00. It was noted that the cost of processing \$1.00 is probably more than the salary. Mr. Berglund was going to make the inquiry of Mr. Gaumond.

Article 25: This article is to transfer from available funds or from any unexpended balances of Fiscal year 2010 appropriations. Mr. Berglund is going to ask Mr. Gaumond what transfers are going to be made.

Article 26: This article is a request to pay bills from the previous fiscal year. Specifically, there are two outstanding bills regarding the sewer system from Weston and Sampson. It was noted that Weston and Sampson has repeatedly had billing errors and oversights which require the paying of old bills. Mr. Berglund is going to inquire of Mr. Westerling of the DPW as to whether these bills need to be paid and if so, how we can prevent this from happening again in the future.

Article 27: This is an article requesting authorization to appropriate money to the sewer enterprise account. Mr. Berglund was going to obtain information regarding how this request compares to last year's request.

Article 28: This article sets for the Town's annual budget. Given that these numbers are still a work in progress, the Finance Committee was not able to review the final product.

Article 29: This is the request to appropriate ambulance receipts. Upon motion duly made and seconded, it was unanimously **VOTED:** to recommend approval of this article conditioned upon a review of the actual numbers.

Article 30: Authorization to appropriate the sum of \$18,250 from Ambulance Receipts Reserved to provide stipends for ALS/Paramedic on-call coverage. Upon motion duly made and seconded, it was unanimously **VOTED:** to recommend approval of this article.

Article 31: Vote to appropriate funds for Community Preservation Fund projects. Upon motion duly made and seconded, the Finance Committee unanimously **VOTED:** to recommend approval of this article. Upon motion duly made and seconded, the Capital Investment Board unanimously **VOTED:** to recommend approval of this article.

At this point in the meeting, the Finance Committee and the Capital Investment Board adjourned in order to join the joint meeting of the Board of Selectmen and the School Committee. The discussion of this joint meeting was primarily concerned with the difference between what the School Committee is requesting for funding this year and what the proposed budget sets forth. The members discussed whether the gap should be funded with Stabilization money. The Committees agreed to take another close look at the various numbers and try to fill the gap.

At 9:00 p.m. the Finance Committee and Capital Investment Board re-convened and continued their review of the budget Articles.

Article 32: Authorization to Appropriate Funds from the Community Preservation Revenues – Upon motion duly made and seconded, it was unanimously **VOTED:** to recommend approval of this article.

Article 33: Appropriation to Fund an Elderly Community Services Program. Upon motion duly made and seconded, it was unanimously **VOTED:** to recommend approval of this article.

Article 34: Authorization to Expend Funds from the Capital Investment Fund to Fund Capital Equipment. This article was tabled in order to obtain more information.

Articles 35 – 37: The discussions regarding these articles were tabled in order to obtain more information.

Article 38: Authorization to Transfer Funds to the Stabilization Fund. This article is moot – there are no funds available to transfer to the Stabilization Fund. However, upon motion duly made and seconded, it was unanimously **VOTED:** to recommend the transfer of funds into the Stabilization Fund should funds become available.

Article 39: Authorization to Raise and Appropriate Funds to the Capital Investment Fund. Upon motion duly made and seconded, the Finance Committee unanimously **VOTED:** to recommend approval of this article. Upon motion duly made and seconded, the Capital Investment Board unanimously **VOTED:** to recommend approval of this article.

Article 40 and 41: These are non-fiscal articles and thus no position is taken by the Finance Committee.

Article 42 and 43: These articles were tabled in order to obtain more information.

Article 44: Upon motion duly made and seconded, it was unanimously **VOTED**: to recommend approval of this article.

There being no further business to discuss, upon motion duly made and seconded the Finance Committee adjourned at 9:30 p.m.

The Capital Investment Board remained and made the following votes:

1. Upon motion duly made and seconded, it was unanimously **VOTED**: to recommend the expenditure of up to \$35,000 for the purchase of a police cruiser.
2. Upon motion duly made and seconded, it was unanimously **VOTED**: to recommend the expenditure of up to \$29,000 for the repair/replacement of the school's hot water heater.
3. Upon motion duly made and seconded, it was unanimously **VOTED**: to not recommend the expenditure of funds for the repair of floor tile at Maj. Edwards' Elementary.

There being no further business to discuss, upon motion duly made and seconded, the Capital Investment Board adjourned at 9:40 p.m.

Respectfully submitted,
Patricia Altomare
Clerk of Finance Committee